

MINUTES
Historical Society of the United States Courts in the Eighth Circuit
Executive Committee Conference Call
January 22, 2014, 1:30 p.m.

Participants:

F. Richard Lyford, President
Frances Ross, Vice-President
Ann Fessenden, Secretary
Sheila Greenbaum, Treasurer
Joan Voelker, Archives Librarian

Hon. Richard G. Kopf, Chairman of the Board, and Thomas H. Boyd, Past-President, were unable to participate in the call.

Roll call was taken, and the minutes of the Executive Committee's October 9, 2013 meeting were approved.

Treasurer's Report

Treasurer Greenbaum reported that the parent account held \$8,937.38 and the appeals branch account held \$577.93.

It was noted that Ms. Greenbaum's firm had carried out the 990 e-filing with the IRS for the parent society and each of the branches. It was confirmed, as discussed in the October meeting, that it would be necessary to introduce a resolution at the next board meeting (August 2014) giving the parent society authority to annually file the branches' individual 990s on their behalf. President Lyford asked that this item be added to the agenda for the board meeting in Omaha.

Secretary's Update

Secretary Fessenden reported that the parent's annual report is due to the Circuit Executive's Office by February 21, so she would be sending the draft report on for review.

Joan Voelker mentioned the following recent updates to the Historical Society web site: 2013 branch annual reports, 2013 e-filing receipts, updated court of appeals succession chart, Chief Standing Bear case (photos of displays, links to display text, PDF of display booklet, bibliography) and links on the homepage to individual judges' pages.

Possible 8th Circuit Historical Society Workshop

Members of the committee discussed whether to go forward with the proposal to offer a history workshop on the Wednesday afternoon preceding the 8th Circuit Judicial Conference. President Lyford said that he did not receive much feedback to his letter sent to chief district judges around the circuit proposing the workshop. It was also discussed that the conference schedule presents significant competition in that time slot; the schedule shows CLE offerings for judges and clerks of court meetings during the same time the workshop would be offered. Due to these issues, it was concluded that the most prudent course would be to table the workshop for the 2014 conference and instead to try for 2016. (Ms. Fessenden noted that the 2016 conference may take place in the

spring to allow Chief Justice Roberts to attend.) It was noted that the Circuit Executive's Office begins planning the next conference as soon as the current conference ends, so the executive committee plans to contact the CE office soon after the 2014 meeting.

Board Meeting at the Judicial Conference

Ms. Fessenden told the committee that the Historical Society board meeting was slated for Thursday morning from 7-8:15 a.m. She said that the hotel would be serving a free continental breakfast to hotel guest attendees in a central location and that the historical society would have to pay to have breakfast served in the board meeting room. President Lyford thought that the free hotel breakfast would suffice. He proposed that the society pay to have beverages only served in the meeting room, and all agreed to this.

It was agreed that the one hour and 15 minute meeting at the 2012 conference allowed sufficient time to conduct the meeting, so this year's schedule should also work.

Election of Officers for 2014-2015

Ms. Greenbaum commented that it would be a more democratic process to announce the availability of offices in the historical society, so it was agreed that mention would be made in the meeting notice that goes to the board. President Lyford said the committee would assume that the current officers were willing to serve during the 2014-2016 term, unless told otherwise. [Secretary Fessenden also plans to put an announcement on the historical society web site, as for the previous election in 2012.]

Next meeting

The date of the next conference call meeting was discussed and agreed upon as **Wednesday, April 9 at 1:30 p.m.**

There being no other business, the conference call meeting was adjourned.

Respectfully submitted,



Ann T. Fessenden, Secretary