

**MINUTES**  
**Historical Society of the United States Courts in the Eighth Circuit**  
Executive Committee Conference Call  
January 9, 2013, 2:00 p.m.

**Participants:**

Hon. Richard G. Kopf, Chairman of the Board  
F. Richard Lyford, President  
Frances Ross, Vice President  
Ann Fessenden, Secretary  
Sheila Greenbaum, Treasurer  
Joan Voelker, Archives Librarian

Thomas H. Boyd, Past-President was unable to participate in the call.

Roll call was taken, and the minutes of the Executive Committee's October 17, 2012 meeting were approved.

Treasurer's Report

Treasurer Greenbaum reported that the parent account held \$8953.97 and the appeals branch account held \$577.93.

Follow-up on reception of the American Society for Legal History (ASLH), Thurs., Nov. 8, 2012

All agreed that the event had been very successful. Honoree Judge Morris Arnold expressed his gratitude in numerous ways through letters and phone calls to contributors and staff. Ms. Fessenden reported that Judge Arnold recently announced that he going on inactive senior status as of September 1, 2013.

IRS questionnaire

Ms. Fessenden and Ms. Greenbaum reported that the IRS "compliance questionnaire" had been completed and filed by the deadline. Completion of the questionnaire required a good deal of research concerning the Society's history and organizational structure, especially the parent's relationship to the branches. This raised a couple of questions – whether the parent and the branches ought to be filing a joint return, and whether more current information is needed regarding the branches' organizational structures. Regarding filing – Ms. Greenbaum explained that when the Society was first required to file the 990's, someone in her firm had researched this and concluded that separate filings were needed. She thought perhaps that conclusion should be reviewed and said she would pursue this. Ms. Fessenden raised the question regarding information on branch structure. After discussion, it was concluded that the information the Society has on file is sufficient.

Web Updates

Ms. Voelker reported that the biography of Judge Morris Arnold prepared for the reception is now on the web page, as well as a link to his recorded remarks. Information about Judge Warren Urbom's book, *Called to Justice: The Life of a Federal Trial Judge* has also been posted.

Other items

Mr. Lyford reported that he would be sending materials from Judge Stephanie Rose's investiture to the 8<sup>th</sup> Circuit Archives. He also noted that he has been unsuccessful in persuading Judge David Hansen to record an oral history. Ms. Ross asked for additional information about how the Iowa judges' oral histories are recorded. Mr. Lyford explained that they use two cameras so that one can be on the interviewer and one on the interviewee. They also have the recordings professionally edited, and prepare an index. He further noted that they have had success with getting equipment from lawyers, especially those who represent plaintiffs in medical cases as they often have very sophisticated equipment.

Next meeting

The date of the next conference call meeting was discussed and agreed upon as **Wednesday, April 17 at 12:00 noon.** *[NOTE: Through email discussion following the conference, the time was changed to 1:30.]*

There being no other business, the conference call meeting was adjourned.

Respectfully submitted,

  
Ann T. Fessenden, Secretary