

MINUTES
Historical Society of the United States Courts in the Eighth Circuit
Executive Committee Conference Call
October 17, 2012 2:00 p.m. CDT

Participants:

F. Richard Lyford, President
Ann Fessenden, Secretary
Sheila Greenbaum, Treasurer
Thomas H. Boyd, Past-President
Joan Voelker, Archives Librarian

Hon. Richard G. Kopf, Chairman of the Board, and Frances Ross, Vice President, were unable to participate in the call.

Roll call was taken, and the minutes of the Executive Committee's May 2, 2012 meeting were approved.

Treasurer's Report

Treasurer Greenbaum reported that the parent account held \$14,100.02, but that a check made out to Patty Long Catering had not yet been processed. The appeals branch account held \$577.93.

Ms. Greenbaum reported that she had made out a check to Patty Long Catering in the amount of \$2,575 on Oct. 10. This amount represented 50% of the remaining balance due for the American Society for Legal History reception honoring Judge Arnold.

E-Filing due Nov. 15

Ms. Greenbaum also noted that she and her secretary would be handling the Historical Society's e-filing with the IRS.

Web Updates

Ms. Voelker mentioned that the branch annual reports and board meeting minutes had been posted to the web site.

Reception of the American Society for Legal History (ASLH), Thurs., Nov. 8, 2012

a) Costs

It was confirmed that the Historical Society had sufficient funds to cover the reception.

Ms. Greenbaum said that the remaining balance of \$2,575 was due to the caterer two weeks before the event, but that she preferred to submit a smaller payment and withhold the final \$1,500 until after the reception. All agreed with this approach.

b) Conference call of 8/29

Mr. Lyford conveyed that ASLH President Bruce Mann, Arkansas state Judge Stroud, Ms. Fessenden and he participated in a conference on Aug. 29. During this call, the order of remarks was established: ASLH President Bruce Mann would make brief welcome remarks, Judge Stroud

would cover brief biographical information on Judge Arnold and introduce him, and then Judge Arnold would respond. The committee felt that this should work well.

c) Site visit by Prof. David Konig

Ms. Fessenden reported that ASLH local arrangements chair David Konig met with her at the Eagleton Courthouse to discuss the reception. They discussed using the en banc courtroom for the remarks portion of the evening and the possibility of offering tours of the Blackmun Rotunda. Ms. Fessenden also conveyed that Prof. Konig said that there would be buses to drop people off and take them back to the hotel.

d) Page in ASLH program

Ms. Greenbaum had mentioned in a previous meeting that ASLH's Craig Klafter had offered to give the Historical Society a full page in the meeting program to do with as it wished. Ms. Greenbaum suggested using a graphic design person she knew of to work something up. Some wording was suggested, and mention was made of using the Historical Society seal. After some discussion, it was decided that Mr. Lyford would approach Mr. Klafter to confirm the offer of the page, that Ms. Greenbaum would work with Ms. Fessenden and Ms. Voelker on the page itself, and that Mr. Lyford would run the page by Judge Kopf.

e) Meeting badges

Ms. Fessenden pointed out the need to ask ASLH if Historical Society members interested in attending the conference programs at the hotel would be given badges to allow entrance. Mr. Lyford offered to approach Bruce Mann about this.

Next meeting

The date of the next conference call meeting was discussed and agreed upon as **Wednesday, January 9, at 2 p.m.**

There being no other business, the conference call meeting was adjourned.

Respectfully submitted,


Ann T. Fessenden, Secretary